

Summer 2024 Language Institute at Penn State

Registration Material Checklist

All items on this list are required for registration in Language Institute courses. To ensure proper processing of your materials, please email all registration materials (listed in step 1) together and carefully follow the instructions in step 2.

Step 1

Gather and submit all registration materials:

- [Non-degree High School Enrollment Form](#) (complete and save – do not include SSN)
- High School Credit Registration Form (page 2 of this packet)
- Unofficial transcript
- Letter of recommendation
- Standardized test scores (optional, but very much preferred)

Note: Do NOT include student SSN in Non-degree Enrollment Form.

Submit: Email all registration materials (together) to pup89@psu.edu.

Step 2

Check your personal email for detailed instructions on the steps you must take to finalize the enrollment process. You should receive this email approximately one week after we receive your complete packet of materials. You will not be enrolled until all steps listed in the email are complete.

Students under the age of 18

Students under the age of 18 are only permitted to enroll in Penn State courses taught by instructors with Pennsylvania clearances. All instructors for the *2024 Language Institute* will have these clearances; however, students under the age of 18 will be placed in a hold status to ensure that they do not enroll in a non–Language Institute course that is not permitted for highschool students.

Please see full details at <https://dus.psu.edu/dual-enrollment-guidelines>.

Request for Accommodations

If you believe your child may need accommodations to participate in this program, please let us know as soon as possible. Call 814-863-5100 or email PSUconferences@psu.edu.

High School Credit Registration Form

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TO BE COMPLETED BY A PARENT OR LEGAL GUARDIAN.

Please print in ink or type and be careful not to skip any sections of this form. All information is required for registration.

Student Information

Last name: _____ First name: _____ Middle initial: _____

Birth date (month/day/year): _____

Penn State ID (if known): _____

Home mailing address (street or p.o. box): _____

City: _____ State: _____ Zip code: _____

Country: _____ Home phone number: _____

School district: _____

Student’s grade in fall 2024: 9 10 11 12 Other

Parent/Legal Guardian Information

Last name: _____ First name: _____

Email address: _____

Penn State will use this email address to communicate logistical information regarding the program.

Course Selection

Course abbreviation (e.g. SPAN)	Course # (e.g. 1.601)	Credits (typically 4)	Credit or Audit (C or A)	a.m. or p.m. (if applicable)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

For tuition rate and fees, visit tuition.psu.edu. Your bill will be system-generated and will be accessible through the student’s LionPATH account.